

## **STATEMENT OF ACCEPTANCE OF RESPONSIBILITY FOR STATE OFFICER**

As a State Officer of the Tennessee Association Family, Career and Community Leaders of America, I recognize that the following activities are part of an officer's responsibilities and I agree to perform, to the best of my ability, these and other duties of the office to which I am elected.

1. Conduct myself at all times in a manner which will display my leadership ability and which will bring credit to myself and to the Tennessee Association Family, Career and Community Leaders of America.
2. Notify the State FCCLA Youth Consultant of any change in my address, phone number, or student classification.
3. Attend and participate in all meetings of the State Executive Council: up to four per year.
4. Notify the FCCLA Youth Consultant in writing prior to accepting invitations to attend and participate in local or sub-regional activities whether or not the expenses are to be reimbursed by the State Association.
5. Read and study state and national programs so as to be able to discuss the program and related projects and activities with local and sub-regional officers, members, and advisors or other interested individuals.
6. Avoid expressing personal opinions regarding political or controversial problems when representing the State Association.
7. Organize and conduct leadership training sessions for local chapter officers.
8. Attend and speak at local, regional, state and national activities with prior approval of the State Office.
9. Plan, attend, and participate in the annual State Leadership Meeting.
10. Memorize all parts assigned to me in the program at the State Leadership Meeting, camp, and Fall Leadership Meeting.
11. Plan, coordinate, and lead sessions at State Leadership Camp during the summer.
12. Attend and participate in the National Meeting during one week in the summer.
13. Attend and participate in the joint state Vocational Student Organization Leadership Conference.

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14. Attend Cluster Meeting when in a feasible geographic area and/or when designated by the State Advisor and/or Youth Consultant.
15. When representing the State Association at meetings and conferences with the State Advisor, Youth Consultant and/or local advisor, carry out the responsibilities as designated by the State Advisor and report the results of those responsibilities to her.
16. Maintain a scholastic rating of above average throughout the term of office.
17. Complete all five modules of the Power of One and submit it to the State Office by the March 1 deadline for recognition at State Meeting.
18. Attend the three-day Youth Citizenship and Government Seminar in February in conjunction with Vocational Education Week when the invitation is extended.
19. Turn in plans, reports, travel claims, etc. to the State Office when requested. In addition, complete responsibilities in accordance with the office held. (example-history of year due by State Historian)
20. Plan, attend, and participate in the Fall Leadership Meeting site designated by the State Office.
21. Prior to executive council meeting, review information sent/agenda with your advisor and prepare ideas and recommendations for the meeting.

I, \_\_\_\_\_ agree to the above responsibilities. I understand that failure to accept any of these responsibilities will result in a conference with the State Youth Consultant.

Officer Candidate \_\_\_\_\_  
(signature)

Parent \_\_\_\_\_  
(signature)

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Local Adviser \_\_\_\_\_  
(signature)

Principal \_\_\_\_\_  
(signature)

Local Director and/or Superintendent \_\_\_\_\_  
(signature)

School System \_\_\_\_\_  
\_\_\_\_\_